

The Shops at Prestonwood *Homeowners Association, Inc.*

Committee Descriptions

Social Committee

The responsibilities of the Social committee is to advise and assist Legacy Southwest in developing and administering an ongoing program to provide social activities within the community. They will also develop rules and procedures for the activities to ensure the enjoyment of all residents.

Responsibilities

- Decide on annual social events.
- Make recommendations to Management with respect to financial obligations for these events to obtain Board approval for funds.
- Organize and find volunteers to run all events approved by the Board of Directors.
- Coordinate and provide all plans to run events for future committees to ensure that annual events are run the same.
- Submit to Communication Chairperson a list of yearly events to be posted on the communities website.

Crime Watch Committee

The goal of the Crime Watch Committee is to help organize the community and work with law enforcement to prevent crime within our neighborhood by observing suspicious activities and reporting possible criminal activity to the police.

Responsibilities

- Distribute anti-crime information to citizens within the neighborhood.
- Hold public meetings with local law enforcement agencies about crime in the community and what can be done about it.
- Include articles in neighborhood newsletter that gives prevention tips and local crime news.
- Organize regular meetings that focus on current crime related issues.
- Organize community patrols (including residents who are usually at home during the day) to walk around streets and alert police to crime and suspicious activities and identify problems needing attention.

Landscape committee

The purpose of the Landscape Committee is to insure members of the Association have a program to encourage community pride through the Yard of the Month Program, and to consult on the landscaping needs of the Association when requested.

Responsibilities

- Develop a program called "Yard of the Month" and administer such program.
- Coordinate overlapping activities with the Chair of other Committees.
- Meet monthly; however, in any case shall meet as often as necessary to complete its assigned responsibilities.
- Forward all recommendations and such to Management.

Communications Committee

The purpose of the Communications Committee is to insure members of the Association are aware of events and situations involving the community. Encourage participation both Association and other area events, and deliver information about the community and the local area to all members of the Association.

Responsibilities

- Develop procedures and programs for the benefit of community members, or any other area of the Association assigned to the Committee by the Board of Directors and recommend them to the Board of Directors.
- Coordinate and facilitate the publication of the Community Newsletter.
- Recommend Association website updates to Management.