

The Shops at Prestonwood Homeowners Association, Inc.

Payment Plan Request Form

The application below is for the approval by the Board of Directors for a payment plan on your Homeowners Association dues and/or total balance due. After you complete the form please mail it to Legacy Southwest Property Management, 5760 Legacy Dr. Ste. B3-425 Plano, TX 75024 or email it to assistance@Legacysouthwestpm.com. Upon receipt of the completed form the Board will review your request and inform Legacy Southwest Property Management, the Managing Agent for Forest Meadows Homeowners Association, Inc. with their decision. This process can take up to fourteen (14) days after the completed form has been received by Management.

Name: _____ Email: _____
Address: _____ Phone: _____
Account Number: _____ Date: _____

Total Amount requested for payment plan: \$ _____

Desired Payment plan schedule:

January: \$ _____ February: \$ _____
March: \$ _____ April: \$ _____
May: \$ _____ June: \$ _____
July: \$ _____ August: \$ _____
September: \$ _____ October: \$ _____
November: \$ _____ December: \$ _____

The due date for all payment plans is the 15th day of the month. If future dues are not included in the plan, they are due on time and in addition to your scheduled payment plan for that month.

I, _____ have read and acknowledge that once a payment plan has been defaulted on, the Association reserves the right to collect all Assessments, Late fees and other applicable fees from the original delinquency date. The Board also reserves the right to decline any future payment plan request from the date the payment plan is missed of late.

Homeowner Signature _____ Date: _____

Legacy Southwest Property Management, LP
5760 Legacy Dr.
Ste. B3-425
Plano, TX 75024